

# Island Group Administration, Inc.

Corporate Offices

3 Toilsome Lane, East Hampton, New York 11937

Phone: (631) 324-2306 or 1-800-926-2306

Fax: (631) 324-7021 or (631) 329 0152

## Initial Outpatient Treatment Report

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Male/Female

Address: \_\_\_\_\_

Insured's Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Date Treatment Began: \_\_\_\_\_ Continuing: **YES**      **NO**      Termination Date: \_\_\_\_\_

ID #: \_\_\_\_\_

Diagnosis:

1 \_\_\_\_\_ 2 \_\_\_\_\_

3 \_\_\_\_\_ 4 \_\_\_\_\_

Describe Patient's Current Condition: \_\_\_\_\_

### Circle Below

Therapy Type:    **INDIVIDUAL**            **GROUP**            **FAMILY**            **MED MANAGEMENT**

Frequency:            **WEEKLY**            **MONTHLY**            **OTHER** \_\_\_\_\_

Duration in Minutes:            **15**    **30**    **45**    **OTHER** \_\_\_\_\_

Treatment Goals & Estimated Time of Treatment: \_\_\_\_\_

Adjunctive Therapies Used (Specify Type/Purpose): \_\_\_\_\_

Current Medications (Please list Drug, Dosage and Date Begun): \_\_\_\_\_



Collateral Contacts (Sessions including a Significant Other/Family Member-Specify Relation and Purpose:

\_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

**TO THE BEST OF MY KNOWLEDGE, THIS PATIENT HAS NOT BEEN MANDATED BY A COURT TO ATTEND SESSIONS FOR THE ABOVE DIAGNOSIS. INITIALS \_\_\_\_\_**

Provider Name: \_\_\_\_\_ Degree \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

TAX ID \_\_\_\_\_

**Preferred Method to Receive Authorization (circle one)      FAX      EMAIL      MAIL**

